

ARKANSAS SCHOOL FOR MATHEMATICS, SCIENCES, AND THE ARTS

JOB DESCRIPTION

POSITION: Licensed Social Worker

REPORTS TO: Licensed Professional Counselor

CLASSIFICATION: Exempt

PURPOSE OF POSITION: To provide a range of clinical responsibilities under the supervision of a Licensed Professional Counselor and coordinate services and projects related to the social and emotional wellbeing of ASMSA students.

RESPONSIBILITIES AND PERFORMANCE STANDARDS:

Duties include, but are not limited to:

- A. Provides internal services pertaining to the social and emotional wellbeing of ASMSA students.
 - Receives referrals from ASMSA administrators, faculty, and staff.
 - Assesses the mental and behavioral health status of referred students.
 - Offers treatment in individual modality to students in need through counseling/talk therapy to scheduled patients utilizing professional counseling standards.
 - Facilitates other services such as crisis triage, group therapy, psycho education, outreach and assessment as part of ASMSA's Student Development program.
 - Collaborates with 504 Coordinator to connect students and families with services in the community.
 - Formulates short-term and long-term counseling plans for patients under care.
 - Related case management duties include working with students, their families, off campus care providers, and on campus support services. learning opportunities.
- B. Facilitates crisis services as needed.
 - Identifies patients with urgent mental health conditions (e.g. suicidal, homicidal, psychotic, etc.) and makes appropriate referrals to available emergency or psychiatric treatment facilities.
 - Serves on an "on call rotation" with the Licensed Professional Counselor.
- C. Organizes and Maintains Student Mental Wellness Program:
 - Serves as a member of the ASMSA Student Strategies Team.

- Provides in-service training on relevant topics for faculty and staff as requested.
- Maintains quality care through participation in peer review, policy development, and quality improvement programs.
- Maintains appropriate documentation of clinical and counseling services.
- Maintains and updates professional knowledge and proficiency through continuing education, staff meetings, workshops and serving on special committees.
- Maintains appropriate confidentiality while following all federal, state, and local legal guidelines.

REQUIREMENTS AND QUALIFICATIONS:

A. Education:

- Master's degree in Mental Health Counseling or Social Work
- Current Arkansas license/eligibility must be obtained within 6 months of hire date in one of the following helping professions: Licensed Professional Counselor/Mental Health Service Provider; Licensed Clinical Social Worker; Licensed Master Social Worker.
- Experience in student support programs, with a preference for familiarity with gifted and talented student populations

B. Skills, Knowledge, Abilities:

- Knowledge of computer software programs.
- Exemplary interpersonal skills and ability to establish quick rapport with students.
- Good organizational skills.
- Strong verbal and writing skills.
- Willingness to perform relevant duties as assigned.