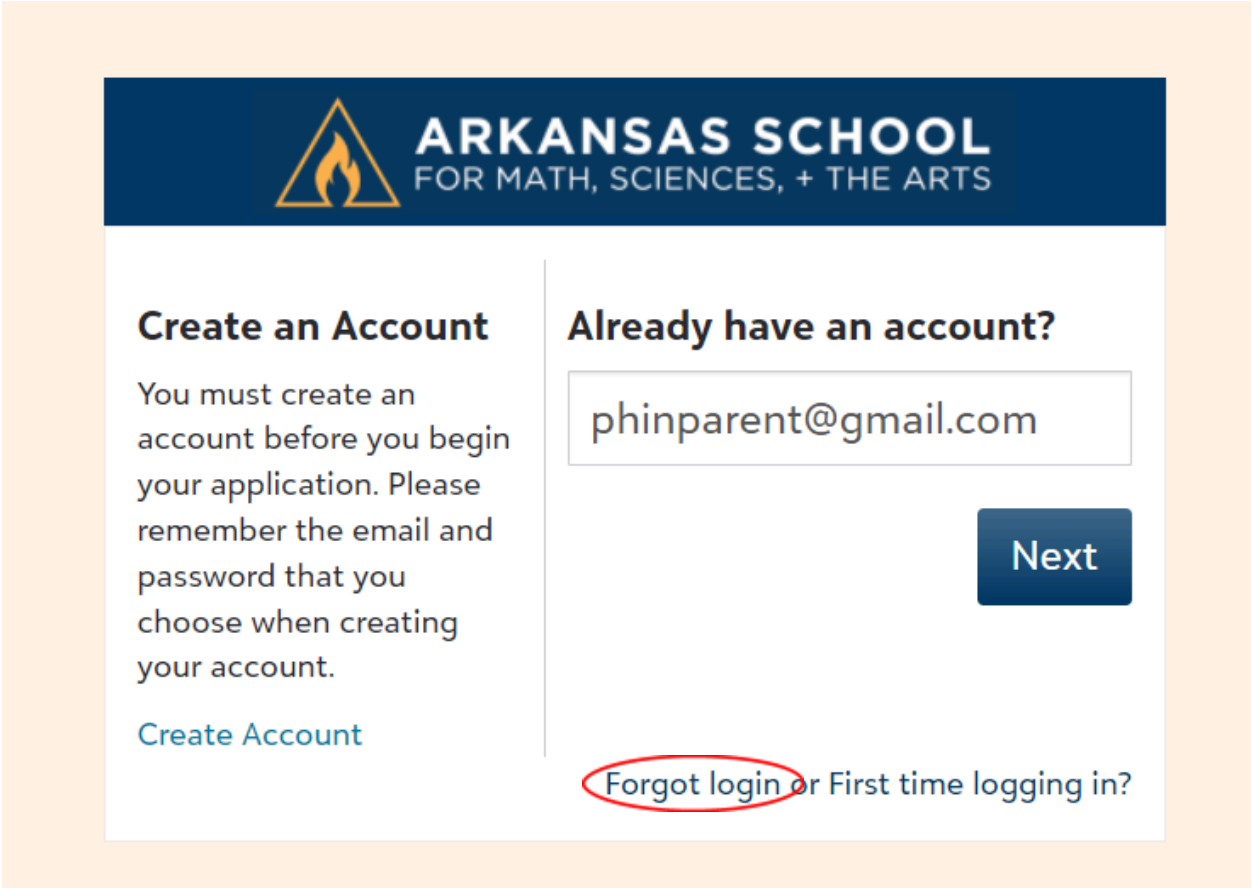
If you applied for a previous year, but are now *reapplying* for the current Admissions Year:

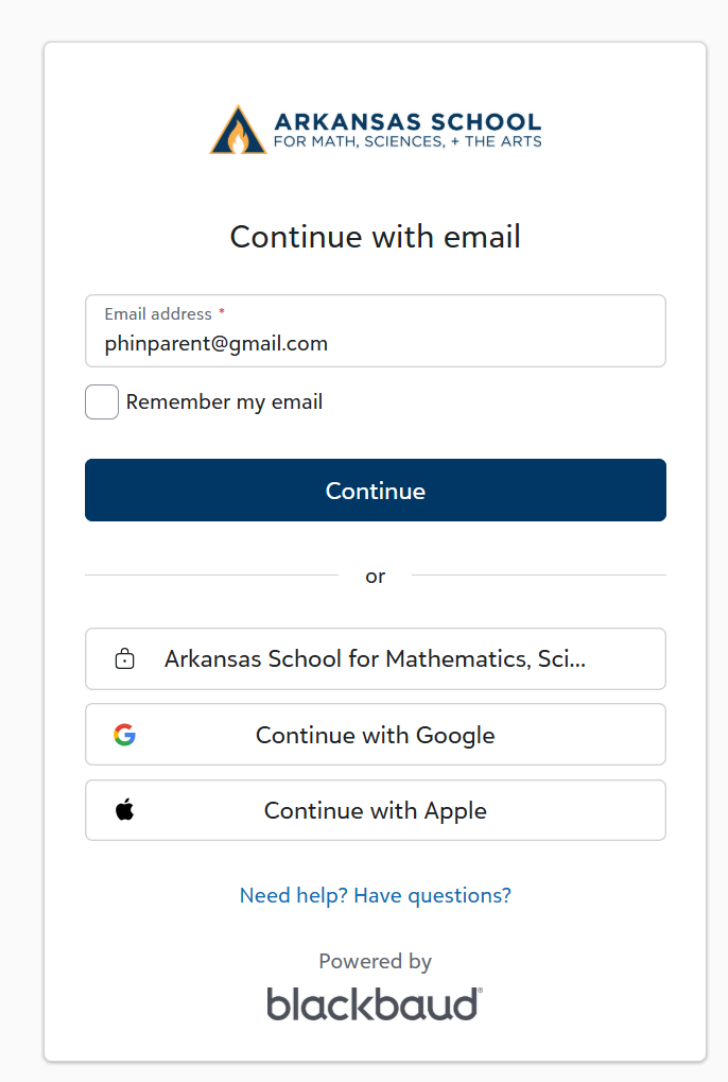
Step 1: Navigate to the ASMSA Application Page and click “Application Portal”

Step 2: On the page that appears, enter the **Adult Account Holder email** that you used when you created the account and click “Next”.



If you have forgotten the password you used with the adult account holder email, then click “Forgot Login” and follow the steps to retrieve or change your password. Once you have your password, return to the log-in screen and begin the process again.

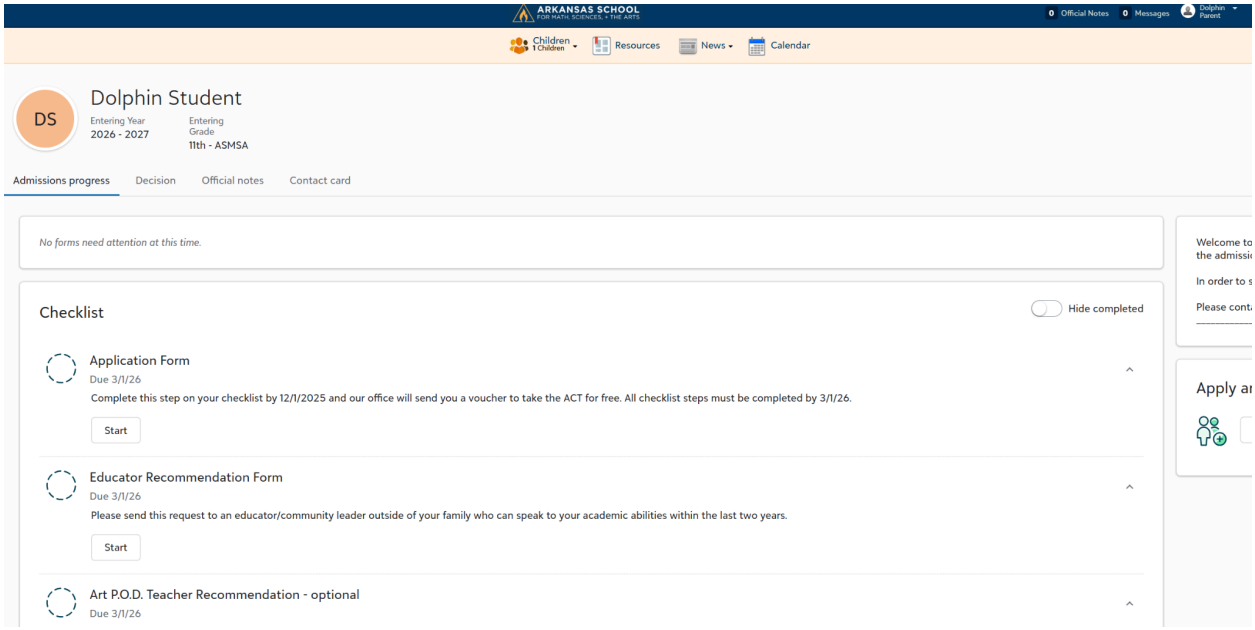
Step 3: On the page that appears, click “Continue”...



Follow the prompts to log in with the adult account holder’s password. Again, if the password has been forgotten, follow the prompts from Step 2.

Step 4: Once you sign in, you may need to click the student’s name (in this case “Dolphin”) in the upper left hand corner of the screen.

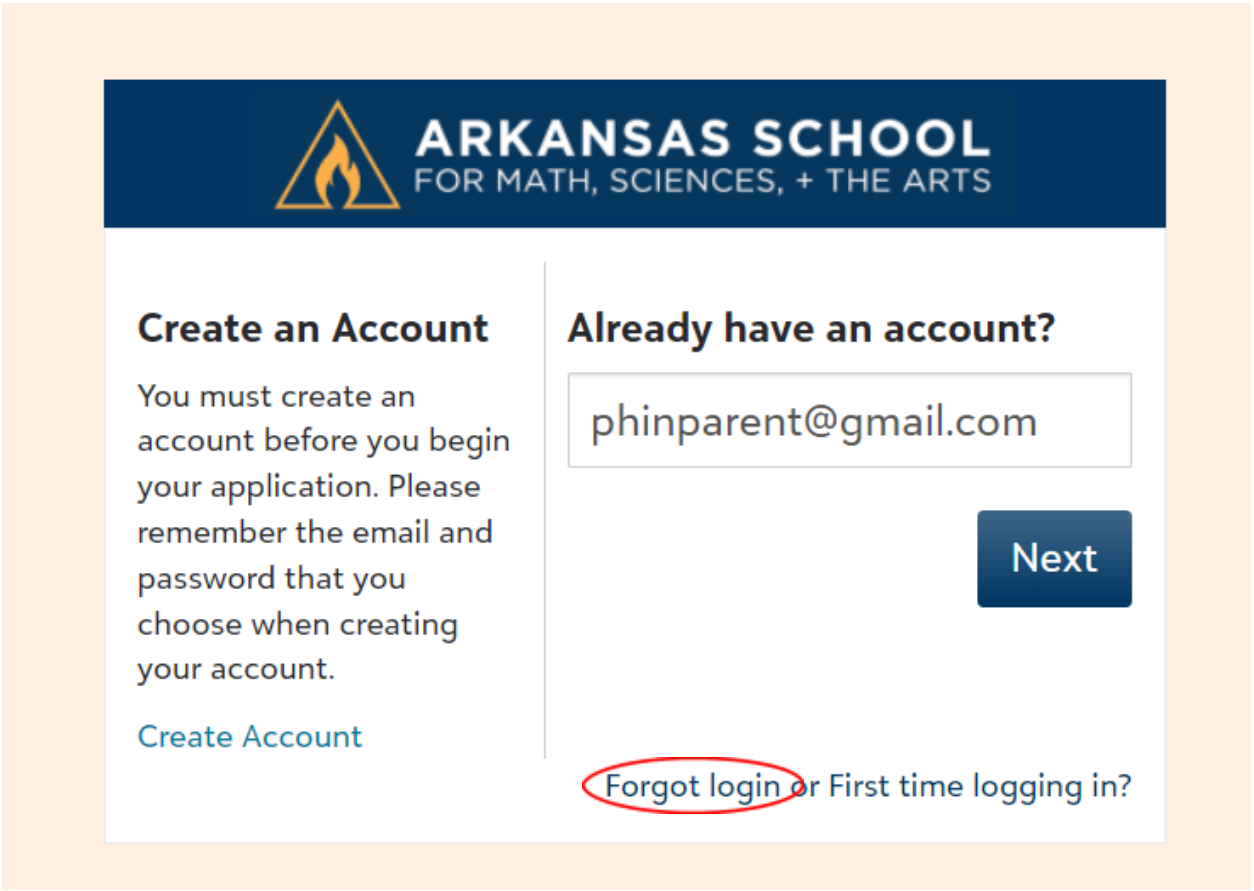
Step 5: As a reapplying student, you have automatically been assigned a new admissions checklist with information for the upcoming year. You can begin working through your application and checklist.



Once you have created an account and and want to return to work on the application:

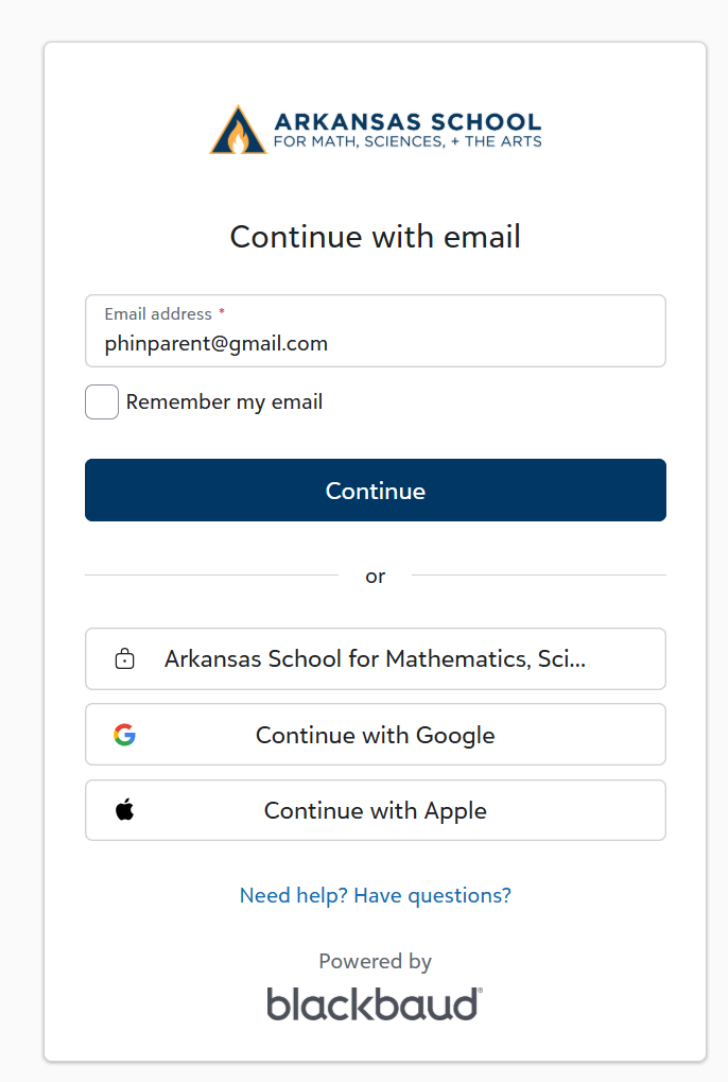
Step 1: Navigate to the ASMSA Application Page and click “Application Portal”

Step 2: On the page that appears, enter the **Adult Account Holder email** that you used when you created the account and click “Next”.

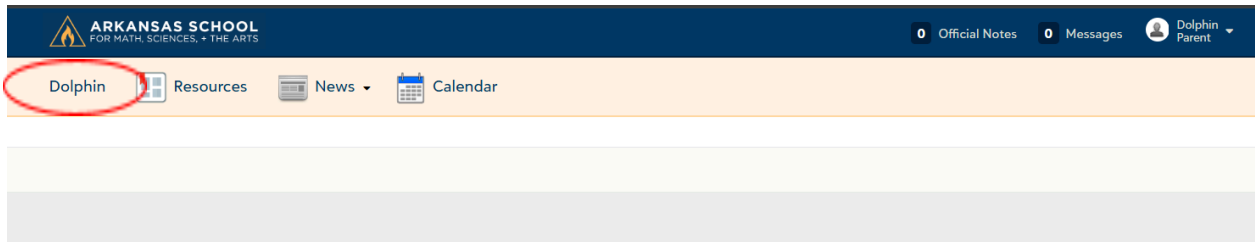


If you have forgotten the password you used with the adult account holder email, then click “Forgot Login” and follow the steps to retrieve or change your password. Once you have your password, return to the log-in screen and begin the process again.

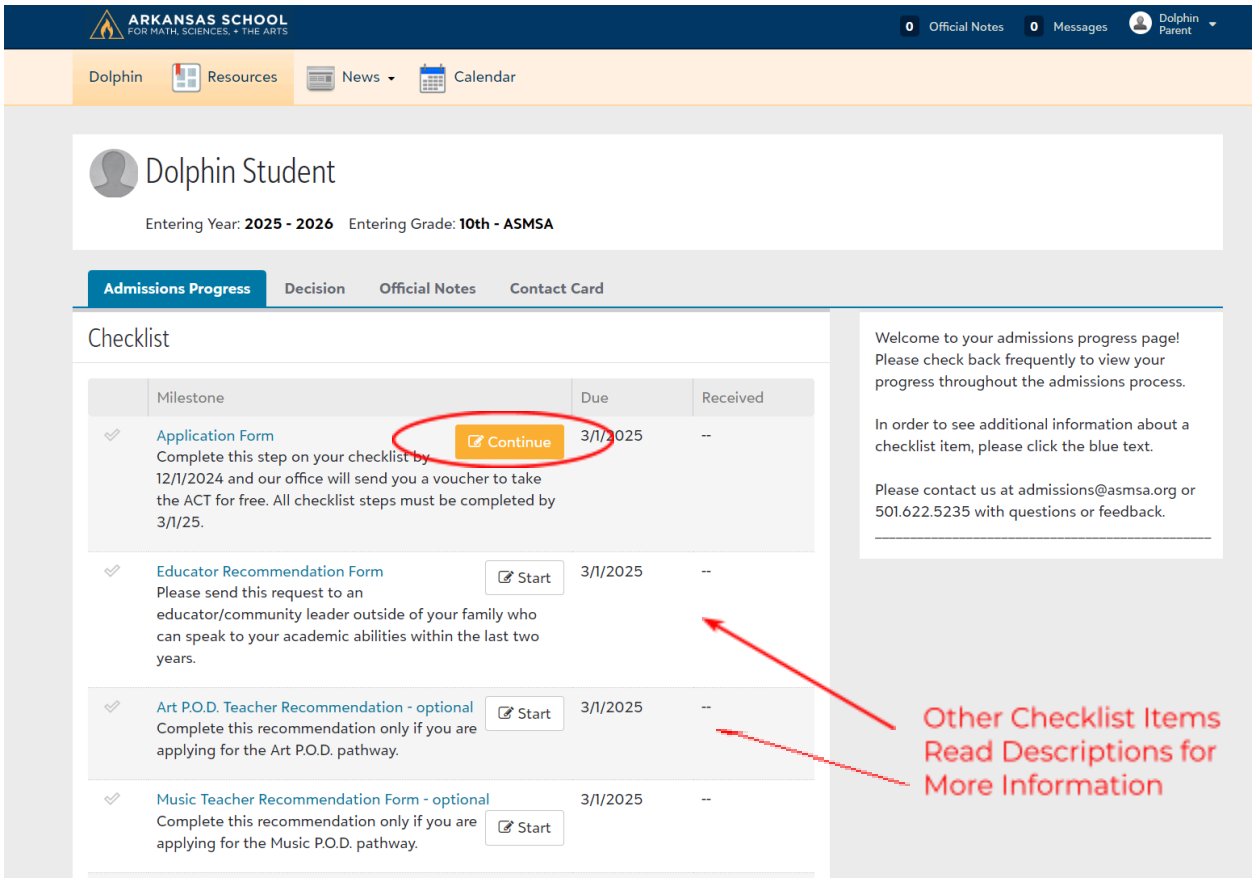
Step 3: On the ASMSA page that appears, click “Continue”...



Step 4: Once you sign in, you may need to click the student's name (in this case "Dolphin") in the upper left hand corner of the screen.



Step 5: From here, you can resume the application process. (Remember: Your checklist may look a little different, these photos are from 2024-2025.)



Step 6: Click "Continue" to continue with the application form. You can also review and start other checklist items.

Please check the Admissions website (asmsa.org/admissions) for Application Deadlines.